



LSC PONTOON AND SWING MOORING PROCEDURE (as at 1 June 2024)

One of the benefits of joining the Little Ship Club as a full member is that you can berth your vessel on our 60m main pontoon, 40m side pontoon or one of our four swing moorings for free.

Visitors can also book a spot on our pontoon for the following fees (but not our swing moorings). Visitors can also attend for lunch between 10am and 2pm for free but must leave by 2.40pm.

	Full Members	Visitors
Main pontoon (60m)		
<10m vessel	No charge	\$65/night
10-15m vessel	No charge	\$90/night
>15m vessel	No charge	\$100/night
Side pontoon (40m)		
<=6m	No charge	\$40/night
Swing moorings		
Use of one of four LSC swing moorings in One Mile	No charge	No access
Cancellation fee		
A cancellation fee will only be charged if booking is not cancelled by lunchtime of the day the booking commences. *	\$50	\$50
FOB access card		
24hr access card to the Club to use the amenities	\$40	\$50 (deposit)

(* Some people are not cancelling bookings, and this is causing frustration for others who were unable to book. We are charging a \$50 cancellation fee if you do not advise by phone or email of a cancellation.)

STEPS TO BOOKING THE PONTOONS AND SWING MOORINGS

1. Complete the online Request to Book Pontoon & Mooring Form <https://littleshipclub.com.au/pontoon-moorings/request-to-book-pontoon-mooring/> or call the Club on 07 3409 9022 or email our staff at manager@littleshipclub.com.au to make a booking (for a maximum of two nights). As a full member you can book one month in advance.
2. When making the booking please advise our staff of your name, mobile, member number, boat name, length and credit card details in the event that a cancellation fee applies.
3. The booking will not be held without a credit card. A cancellation fee will only be charged if you have not cancelled by 12noon on the day of your booking and the booking cancelled if the vessel has not arrived by 4pm unless the bar staff have been advised.
4. Upload via the booking form as copy of your vessel's insurances and a photograph of test and tag of shore power leads or email manager@littleshipclub.com.au
5. Follow the LSC Pontoon and Mooring Rules below and on the website.
6. The club reserves the right to book out the pontoon for sanctioned events.
7. The Club Manager or a Director can cancel all bookings and request that vessels currently on the pontoon be removed if weather conditions may cause damage to the pontoon or the vessels. The person in charge of the vessel is required to ensure mobile phones are on at all times in case contact is required.

Should a member or visitor not follow the LSC Pontoon and Mooring Rules, they may be suspended for a period of time from using the pontoon.



LSC PONTOON AND MOORINGS RULES

PONTOON USE RULES

Access to the Clubs Pontoons is at the discretion of the Board (or Delegate) of the club.

1. Casual or overnight berthing is available via the Club's website <https://littleshipclub.com.au/pontoon-moorings/request-to-book-pontoon-mooring/>.
2. Upload your vessel's insurance certificate of currency via the website booking or email (manager@littleshipclub.com.au).
3. Bookings are for a maximum of two nights only with a departure time by 10am. (Additional nights or late departures are at the discretion of the bar staff and subject to demand.)
4. Unless advance notice is provided to the bar staff of late arrival, the vessel must be berthed by 4pm otherwise the booking will be deemed cancelled and the deposit forfeited.
5. In all circumstances, arrival and departure from the pontoon must be reported to the bar staff either by phone (07 3409 9022) or in person to maximise usage.
6. Member vessels must display a LSC burgee at all times whilst on the pontoon.
7. If leaving the club premises whilst berthed at the pontoon, the bar staff must be informed.
8. Members and non-members using the pontoon do so at their own risk.
9. Berthing of the vessel must maximise the access for other vessels through overhanging the pontoon. Smaller vessels should tie up near the northern end. Bar staff (or a LSC representative) will direct re-berthing at its discretion.
10. Dinghies on painters must be removed from vessel and tied up behind the pontoon.
11. Jet skis must use the pontoon in our side creek or the rear of the pontoon and be secured from the bow (only) to increase access for other jet skis and dinghies.
12. All loud noise (music, conversations etc) is to cease and vessel flood lights are to be off by 10pm.
13. Children under the age of 16 years are not to be left on board a vessel or on the pontoon in the absence of a responsible adult.
14. The access gate is to remain closed and locked at all times.
15. No alcohol is to be bought into the LSC premises during bar trading hours.
16. 1 medium sized bag of rubbish may be deposited in the Club's industrial bins at back of Club per stay – key available at Bar.
17. Water is to be used sparingly and never wasted. There is to be no washing of boats and fire hose reels are only for fire fighting.
18. Power connection must be via a tested and tagged shore power lead and not used for air-conditioning.
19. There is a donation box for use of water and power to help the Club meet costs.
20. Toilets and fish scraps are not to be discharged to the sea whilst on the pontoon.
21. Major vessel repairs are not permitted on the pontoon.

SWING MOORINGS USE RULES

Access to the Clubs Swing Moorings is at the discretion of the Board (or Delegate) of the Club.

1. The Club has four swing moorings: BS174 (12m), BS276 (15m), BS277 (12m) and BS279 (12m). Members must use the allocated swing mooring.
2. Overnight mooring is available to full members only.
3. Casual or overnight mooring is available via the Club's website <https://littleshipclub.com.au/pontoon-moorings/request-to-book-pontoon-mooring/>.
4. Upload your vessel's insurance certificate of currency via the website booking or email (manager@littleshipclub.com.au).
5. Bookings are for a maximum of two nights only with departure by 10am. (Additional nights or late departures are at the discretion of the bar staff and subject to demand.)
6. Unless advance notice is provided to the bar staff of late arrival, the vessel must be moored by 4pm otherwise the booking will be deemed cancelled.
7. In all circumstances, arrival and departure from the moorings must be reported to the bar staff either by phone or in person to maximise usage.
8. Members must display the LSC burgee at all times whilst on a swing mooring.
9. If leaving the club premises whilst moored on a club swing mooring, members must inform the bar staff and accept the acknowledgment below.
10. All vessels must have at least current third party insurance and have emailed the certificate of currency to the bar staff (manager@littleshipclub.com.au).
11. Members using the swing moorings do so at their own risk.
12. No alcohol is to be bought onto the premises during bar operating hours.

BREACHES OF THE RULES MAY LEAD TO THE SUSPENSION OF ACCESS RIGHTS.

ACKNOWLEDGEMENT BY ALL PONTOON AND MOORING USERS

At the direction of the bar staff (or an authorised LSC representative), the person in charge of the vessel must be prepared to:

- Keep their mobile phone on at all times
- position or reposition the vessel, or allow LSC representatives to position or reposition the vessel, at any point along the pontoon
- depart or relocate the vessel, or allow LSC representatives to depart or relocate the vessel (applicable to both pontoon and moorings) in the event of adverse weather conditions or other emergency should it be required.



PONTOON AND SWING MOORING BOOKING BOOK

Date: Day:

Date	Name	Member no.	Phone	Boat name	Size	Insurance?	Lunch / Overnight?	Main Pontoon	Side Pontoon	Swing Moorings			
										BS174	BS276	BS277	BS279

Guidance for staff:

- Vessel sizes for swing moorings: BS174 (12m), BS276 (15m), BS277 (12m) and BS279 (12m).
- The main pontoon (60m) will fit approx. 5 x 10m vessels, 4 x 12m vessels, 1x 18m + 3 x 12m (without rafting)
- The side pontoon is 40 metres. It will fit two 6 metre vessels. It is very shallow at low tide.
- Encourage jet skis to park on side pontoon or rock wall side of main pontoon.
- Remind members and visitors when booking:
 - To email their insurance policy to you (and print and file in a folder, in alphabetical order (by surname))
 - To cancel by 12noon if they are unable to attend and that they will be charged a \$50 cancellation fee if they do not
 - To ask for their credit card and advise their booking will not be taken without a credit card
 - Remind them to arrive between 10am and 4pm and to leave by 10am
 - Remind them to berth close (bow and stern) to other vessels and to overhang the pontoon if berthing at the southern end of the pontoon
- Check for no show vessels after lunch sitting and charge cancellation fee (if they have not cancelled by 12noon).

Feet to meters	
20ft = 6m.	40ft = 12m
24ft = 7m.	50ft = 15m
30ft = 9m.	60ft = 18m
35ft = 10.5m.	70ft = 21m



LSC PONTOON AND SWING MOORING VOLUNTEER TASKS.

The purpose of the LSC Pontoon and Swing Mooring Roster is to give our members and visitors the best experience when berthing at LSC. LSC is seeking volunteers each weekend to manage the LSC Pontoon & Swing Moorings.

Benefits for the volunteers

The Club will be providing the following benefits to volunteers in recognition of their contribution:

- Return ticket on the Straddie Flyer for the weekend rostered on
- Accommodation in the bunk room over the weekend rostered on
- Lunch and dinner vouchers (\$25/meal) on the Saturday and Sunday rostered on

List of responsibilities

The tasks we require volunteers to assist us with are:

1. Check in with Assistant Club Manager for initial briefing
2. For members and visitors booked onto the pontoon:
 - Help with the berthing and departure of their vessels
 - Ensure visitors go up to the bar and pay (for overnight stays)
 - Ensure a copy of the vessel's current insurance has been provided (for overnight stays)
 - Ensure members and visitors leave by 10am on the day of their departure

If a member or visitor is staying overnight on Sunday, they must move their vessels (and be prepared to raft) to allow room for two River to the Bay vessels that come in for lunch (12-3pm).
3. For people berthed on our pontoons without a booking:
 - Ask people to leave in the event there is no space (given bookings for the day/weekend)
 - Book people into the booking booklet in the event there is space
4. Ensure we maximise the use of space on our pontoons:
 - Vessels are to be berthed close to other vessels (bow and stern)
 - Ensure jet skis and dinghies are berthed on the rock wall side of the main pontoon or on the side pontoon. Jet skis are to be tied up with only one tie point
 - Ensure that visitors with vessels booked for lunch (free) leave by around 2:30pm
5. Protect our pontoons from damage in adverse weather conditions:
 - Ask people with vessels on the pontoon to depart in the event of a NW or W winds over 15 knots (unless it is not safe for them to leave).
6. Assist the Bar team by bringing in glasses from the outside tables from time to time.

The LSC Board asks volunteers to wear their white Club uniform (where owned) or to wear a LSC t-shirt. We also ask that you extend a friendly and warm hospitality to our members and visitors.

Yours sincerely

Mark Neilson
LSC Commodore



LSC PONTOON AND SWING MOORING VOLUNTEER ROSTER FOR 2024

Weekend	Name	Mobile	Email	Voucher given
JANUARY				
1–2 Jan 2022				
8–9 Jan 2022				
15–16 Jan 2022				
22–23 Jan 2022				
29–31 Jan 2022				
FEBRUARY				
5–6 Feb 2022				
12–13 Feb 2022				
19–20 Feb 2022				
26–27 Feb 2022				
MARCH				
5–6 Mar 2022				
12–13 Mar 2022				
19–20 Mar 2022				
26–27 Mar 2022				
APRIL				
2–3 Apr 2022				
9–10 Apr 2022				
16–17 Apr 2022				
23–24 Apr 2022				
MAY				
30 Apr–1 May 2022				
7–8 May 2022				
14–15 May 2022				
21–22 May 2022				
28–29 May 2022				
JUNE				
4–5 June 2022				
11–12 June 2022				
18–19 June 2022				
25–26 June 2022				



LSC PONTOON AND SWING MOORING VOLUNTEER ROSTER FOR 2022 (continued)

Weekend	Name	Mobile	Email	Voucher given
JULY				
2-3 Jul 2022				
9-10 Jul 2022				
16-17 Jul 2022				
23-24 Jul 2022				
30-31 Jul 2022				
AUGUST				
6-7 Aug 2022				
13-14 Aug 2022				
20-21 Aug 2022				
27-28 Aug 2022				
SEPTEMBER				
3-4 Sep 2022				
10-11 Sep 2022				
17-18 Sep 2022				
24-25 Sep 2022				
OCTOBER				
1-2 Oct 2022				
8-9 Oct 2022				
15-16 Oct 2022				
22-23 Oct 2022				
29-30 Oct 2022				
NOVEMBER				
5-6 Nov 2022				
12-13 Nov 2022				
19-20 Nov 2022				
26-27 Nov 2022				
DECEMBER				
3-4 Dec 2022				
10-11 Dec 2022				
17-18 Dec 2022				
24-25 Dec 2022				
31 Dec – 1 Jan 2023				



VOUCHERS FOR LSC VOLUNTEERS FOR PONTOON & SWING MOORING WEEKEND.

**LSC \$25 VOUCHER
FOR USE AT THE LSC WATERFRONT BISTRO**



Member Name

Member No

Weekend:



**LSC \$25 VOUCHER
FOR USE AT THE LSC WATERFRONT BISTRO**



Member Name

Member No

Weekend:



**LSC \$25 VOUCHER
FOR USE AT THE LSC WATERFRONT BISTRO**



Member Name

Member No

Weekend:





LSC PONTOON & SWING MOORING CREDIT CARD INFORMATION.

When members and visitors book a pontoon or a swing mooring (members only) they are required to provide credit card information in the event we charge a \$50 cancellation fee.

Member name:	
Member no:	
Credit card type:	<input type="checkbox"/> Mastercard <input type="checkbox"/> Visa <input type="checkbox"/>
Card number:	
Expiry date:	
CVV:	
Name on card:	
Charge:	\$50 cancellation fee

(Please destroy credit card information on day they have attended or the day they have been charged a cancellation fee.)

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Member name:	
Member no:	
Credit card type:	<input type="checkbox"/> Mastercard <input type="checkbox"/> Visa <input type="checkbox"/>
Card number:	
Expiry date:	
CVV:	
Name on card:	
Charge:	\$50 cancellation fee

(Please destroy credit card information on day they have attended or the day they have been charged a cancellation fee.)