



**ANNUAL GENERAL MEETING  
of the  
LITTLE SHIP CLUB (QUEENSLAND SQUADRON)**

**Saturday 28 November 2020**



## **1. Board of Directors as at Meeting of 28 November 2020**

<b>Name</b>	<b>Position</b>
Mr Mark Neilson	Commodore
Mr Bruce Phillips	Vice Commodore
Ms Maria Anderson	Rear Commodore / Treasurer
Mr Michael Sullivan	Acting Secretary / Director
Ms Lee Shannon-Delaney	Director
Ms Sonia Bryant	Director
Mr Lance Magnussen	Director (Apology)

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## **2. Open Meeting (Commodore Mark Neilson)**

- The meeting was declared "OPEN" at 10:02 by the Commodore who "Chaired" the Annual General Meeting (AGM) with assistance from Mr Mark Tull (President, Southport RSL).
- "Acknowledgement of Country" was delivered by the Commodore.
- The Commodore provided a WH&S briefing and other House Keeping matters for members and then handed the Chair to Mr Tull who assisted with the management of the AGM.

## **3. ATTENDANCE / Apologies (Mark Tull)**

- The number of members marked in attendance was 36.
- The number of proxies held and by whom was as per below.
- A quorum was declared by the Chair (Mr Tull).

### **Proxies**

<b>Member</b>	<b>Proxy No.</b>	<b>In favour of</b>
John Cranley (799)	1	Keith Anderson
Graham Sneesby (1372)	2	Keith Anderson
John Hughes (6137)	3	Maria Anderson
Herb Prendergast (2724)	5	Mark Neilson
Roger McDowall (3619)	7	Gary Clayphan
Bernard Bradley (446)	8	Keith Anderson
John Stynes (2682)	9	Maria Anderson
Brett Campbell (3711)	10	Maria Anderson

- Mr Tull asked members to put forward any apologies.
- Apologies were received for:
  - John Cranley PC HLM (799)

- Graham Sneesby (1372)
- John Hughes (6137)
- David Anderson (3885)
- Herb Prendergast (2724)
- Roger McDowall (3619)
- Merv Hazell (2351)
- Lance Magnussen (3125)
- Jan Glancy (3365)
- Neil Todkill (1388)
- Bernard Bradley (446)

#### **4. Official Welcome (Commodore Mark Neilson)**

- The Commodore provided the official welcome to members.

#### **5. Members that have "Crossed the Bar" (Commodore Mark Neilson)**

- The Commodore provided a summary of the three members and asked members to stand in respect to their departed colleagues.
- One Minute's Silence was observed.
- The Rear Commodore Maria Anderson rang the Club's bell three times honouring the past members:
  - Ex-Director - Chris Goodhew
  - Honorary Life Member - Col Barker
  - Charlie Daley

#### **Motion: Adoption of the Minutes of the Previous 2019 AGM**

- Mr Mark Tull asked members "That the minutes of the previous AGM on 30 November 2019, held at Little Ship Club be adopted as an accurate record of the meeting".
- Mr Mark Tull also asked members "That the minutes of the SGM on 28 May 2020, be adopted as an accurate record of the meeting

**Proposed:** Allan Early

**Seconded:** Mark Lopez

Motion was carried.

#### **6. Business Arising from the Minutes (Mark Tull)**

- Nil

The Chair then passed the meeting back to the Commodore for his Report.

## **7. Commodore's Report (Commodore Mark Neilson)**

- The Commodore advised that copies of the reports are available on the Club website for further details.
- The Commodore provided a summary of the previous 12 months including:
  - That strong actions had to be taken earlier in the year as a result of Covid however the Club now traveling well financially and has provided small surpluses over the last 5 months.
  - The Bistro has now been contracted out and this has seen a great improvement to the meals.
- The Commodore especially thanked:
  - Maria Anderson the Rear Commodore and Treasurer for the tireless work that she has done in support of the club;
  - The Flag Officers and the Board for their continued support and in particular, Lee Shannon-Delaney for the efforts to keep the membership up to date and Michael Sullivan for his assistance with the change of management of the Bistro.
- The Commodore also advised that the Board was working on a strategic plan for the Club and that a consultant from Clubs Queensland had made himself available to the meeting for a discussion on the plan.

The Commodore then passed the meeting to the Rear Commodore and Treasurer (Maria Anderson) to give the Treasurer's Management Report.

## **8. Treasurer's Report (Rear Commodore & Treasurer Maria Anderson)**

- LSC Rear Commodore and Treasurer provided a summary of the Treasurer's Management Report.
- Thanks was given to Honorary Life Member (HLM) and HLM Committee Chair Tony Neilson for the donation of \$40,000 – which had greatly assisted the club with cashflows during Covid this year.
- Thanks was also given to the staff for their working closely with the Board during this difficult period.
- A small loss of around \$14,000 was announced which was due mainly to depreciation.
- A surplus was made over the last 5 months **after** Jobkeeper was removed.

- The LSC is now generating a small surplus which is being accumulated to cover required asset repairs.
- The \$91,000 in creditors at the beginning of the year has been paid down to \$15,000.
- The unpaid superannuation debt has also been paid down.
- There remains a 2018-19 Australian Tax Office (ATO) debt of \$47,000 which is being paid down in accordance with negotiations with the ATO.
- The Treasurer has instigated regular and transparent communications with all members so that the status of the finances of the club is known.
- During 2021 the focus will be on growing the club (members) and increased visitors.
- An electronic copy of the Treasurer's report is available on the LSC website.
- The Treasurer also provided a membership report up to 26/11/2020 highlighting that there were 500 financial members and full financial members totalling 305 (full and seniors), 23 FML & HLM, 72 social, and 100 associates.

(By way of comparison on 9/11/2019, full financial members 465 financial members and full financial members totalled 317.)

Members Financial Status Report			
Little Ship Club Queensland Squadron		Printed On 26/11/2020 @ 6:33 PM	
Membership Type	Financial	Non Financial	Total
Full Member	247	348	595
Senior Member	58	29	87
FML	12	0	12
HLM	11	1	12
Social Member	72	238	310
Associate to Full Member	73	170	243
Associate to Snr Member	27	21	48
Associate to Life Member	0	2	2
<b>Grand Totals:</b>	<b>500</b>	<b>809</b>	<b>1,309</b>

**Motion:** That the Treasurer's Report be adopted.

**Proposed:** Maria Anderson **Seconded:** Rob Smith

Motion was carried.

The Rear Commodore and Treasurer then handed the meeting back to Mr Tull to introduce Jason Salecich from Clubs Qld.

## **9. Strategic Business Plan (Jason Salecich)**

- Mr Tull introduced Mr Jason Salecich from Clubs Qld with whom the Board has been working to develop a strategic business plan.
- Mr Salecich from Clubs Qld provided an overview of the issues to be addressed in the strategic business plan for LSC.

- Key highlights from Mr Salecich’s presentation included:
  - He has over 20 years experience running clubs – some of the largest in the state;
  - The refocussing of the LSC during Covid allowed the club to turnaround which it needed;
  - He understood that boating has changed and is not a large part of the LSC’s business anymore and that the club needed to focus on all of its customer base;
  - With the Bistro now contracted out it is now time to focus on the Bar and Gaming – this needs to be part of the future strategy;
  - The LSC can’t keep doing what was done in the past – it needed to change to grow;
  - He advised that a turnaround would take from 3 – 5 years to be done properly and it would be a considerable amount of work for all;
  - The focus in future needs to be on increasing income as the costs had been reduced as low as possible;
  - He also advised that membership fees alone will not be enough to keep the club in business and that the continuing use of volunteers will not be viable in the long term; and
  - The business needs to lift its income to the point where it can afford professional management.

The meeting was then thrown open to questions on the strategy

- Mr Steve Post – asked whether the reliance on gaming was a moral problem and were there other areas of revenue that can be pursued?
- Mr Salecich – advised that gaming was a significant contributor to the club as it is in most clubs. He also advised that there were rules and regulations in place to monitor excessive gambling and provide support.

Mr Tull thanked Mr Salecich following his talk and passed the meeting to the Rear Commodore and Treasurer to discuss the appointment of new Auditors.

#### **10. Appointment of new Auditors being Audit Right (Rear Commodore & Treasurer Maria Anderson)**

- The Treasurer advised that the Board had changed Auditor’s for the 2020-2021 FYR.
- This was recommended by the previous bookkeeper in the midst of COVID to save the Club money.
- This decision was made at a time when the Club needed to take extraordinary steps to protect the Club’s future.

- Glen Klein from Audit Right has provided a very good audit report and provided more detailed information giving members more transparency over the Club's financials.
- Whilst there was a procedural mistake of not notifying the previous auditors of the intention to change, it had subsequently been rectified.
- The LSC Board has undertaken the required steps to remove Mobbs & Company / Stephen Shirley and appoint Glen Klein from Audit Right as the new auditor

**Motion:** That for Mobbs & Company and Stephen Shirley be removed as the auditor of the Little Ship Club and that "**Glen Klein from Audit Right**" be confirmed as the official Auditor for the Little Ship Club and be accepted.

**Proposed:** Maria Anderson **Seconded:** Mark Lopez

Motion was carried.

The meeting was handed back to Mr Tull.

- Mr Tull invited Past Commodore Tony Neilson, Chair of the Honorary Life Member (HLM) Committee, to discuss the nomination for a new HLM.
- Past Commodore Darryl Home was asked to leave the meeting during the discussion.

#### **11. Consideration of Honorary Life Member (Past Commodore & Chair HLM Committee Tony Neilson)**

- Past Commodore Tony Neilson talked about consideration of Past Commodore Darryl Home being appointed as Honorary Life Member.
- He discussed Past Commodore Darryl's contribution through the years and that Life Membership of the LSC was earned – not like some other clubs. He advised that the HLM Committee had agreed and the Board agreed that Past Commodore Darryl Home had well and truly earned an Honorary Life Membership.

**Motion:** That Past Commodore Darryl Home be appointed as a Honorary Life Member.

**Proposed:** Mark Neilson **Seconded:** Maria Anderson

Motion was carried.

- Past Commodore Darryl Home was asked to re-enter the meeting and was presented by Past Commodore and HLM Committee Chair (Tony Neilson) with the HLM Burgee and congratulated by the Commodore and meeting with applause.
- Past Commodore and HLM Darryl Home thanked the meeting.

## **12. Declaration of all offices as vacant and election of Incoming officers**

### **Board of Directors (Mr Tull)**

- Mr Tull, on behalf of the Secretary, declared the positions vacant and advised that there had been only one nomination per position as the extra nominations had been withdrawn prior to the meeting. Therefore the nominees were able to be elected to the positions unopposed.
- Past Commodore and HLM (Tony Neilson) was invited to announce the election of Commodore.
- The Past Commodore announced that Mark Neilson had been elected to Commodore for the coming year and handed to the incoming Commodore to announce the outcomes for the remaining positions.

### **Election of Other Officers (Commodore Mark Neilson)**

- The incoming Commodore, Mark Neilson, occupied the Chair and thanked the Acting Chair during the selection of the Board.
- The Commodore announced the other officers and wished them well for the term of their appointment.

#### *Flag Officers:*

- Mr Mark Neilson - Commodore
- Mr Bruce Phillips - Vice Commodore
- Ms Maria Anderson - Rear Commodore

#### *Other Board members:*

- Peter Shepherd - Director
- Lee Shannon-Delaney - Director
- Lance Magnussen - Director
- Matt Tesch - Director



- Additionally, the Commodore advised that the following people had agreed to take positions on the standing committees. The standing committee positions are very important to the club to assist it to grow.

*Standing Committee members:*

- Allan Gwynne
  - Ronald King
  - Mark Lopez
  - Gary Clayphan
  - Michael Sullivan
  - Sonia Bryant
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- The Commodore thanked the staff and volunteers and acknowledged the work carried out by them.

### **13. Section Positions**

The Commodore also advised that the following Section positions has been filled:

- Game Fish Club Fishing Section Captain: Greg Barnett
- Fishing Section Captain: Darren Pierce

### **14. General Business**

- Past Commodore and HLM Darryl Home suggested that there should be more Directors on the Board – as the Standing Committee members cannot vote.
- The Commodore advised that the Constitution will be reviewed as part of the strategic business plan.

### **15. Close the Meeting (Commodore)**

- The Commodore thanked Mr Tull for assisting in chairing the meeting.
- There being no further Business the meeting was declared Closed at 10:45.